CANTAMAR VILLAS

Bird Park and Beacon Hill PO Box 1547, Avalon, CA 90704

Phone: (310) 510-2471 TTY: (800) 855-7100

APPLICATION INSTRUCTIONS

Dear Applicant:

Thank you for your interest in Cantamar Villas (Bird Park and Beacon Hill).

This packet provides important information about the property and how to apply. Please read this information carefully.

Please complete the attached application in its <u>entirety</u>. Please do not submit copies of SS cards, personal ID, licenses, or any financial or personal documents at this time. Upon request, application materials will be made available in a format that meets the needs of an applicant with disabilities.

Be sure to check your application for accuracy. You will not be able to change your application information (except for contact information) after the application is submitted. If your contact information changes (e.g., address, phone number, email, etc.), please notify us by mailing the updated information to the above address using your name as it appears on your previously submitted application.

Completing the Application

- Use BLACK INK to complete the application.
- Complete all the information no blanks. Incomplete applications will be returned for additional information.
- Do not use white out. White out corrections are not accepted. To make corrections, make one (1) line through any mistakes and initial any changes.

If you pick up or download an application, please fill out the application and then submit your completed application in person or by mail to:

In Person: Cantamar Villas By Mail: Cantamar Villas

234 Bird Park Road PO Box 1547 Avalon, CA 90704 Avalon, CA 90704

Applications that meet the preliminary screening requirements will be entered into our waiting list. Applications will be processed on a first come first served basis and in the order they are received.

We hope that you will have the opportunity to make Cantamar Villas your home. If you have any questions or concerns, please contact the management office at (310) 510-2471.

Sincerely,

Ari Hertling Property Manager





Rental Application

Cantamar Villas – Bird Park 234 Bird Park Rd., Avalon, CA 90704

Phone: (310) 510-2471 TTY: (800) 855-7100

Email: catalina@tsaproperties.com



INSTRUCTIONS

Please complete <u>ALL</u> sections of this application. Please do not leave any questions blank or use White Out. ALL adult household members (18 and over) must sign the application. Screening criteria available upon request. Please do not submit multiple applications.

OCCUPANCY LIMITS

To qualify for each of the unit sizes, please note the minimum and maximum persons required. See the Tenant Selection Plan for additional information regarding occupancy guidelines. <u>Please check the bedroom size requested.</u>

Non-Age Restricted

	<u>Mınımum</u>	<u>Maxımum</u>
☐ 2 Bedroom	2 person	4 people
☐ 3 Bedroom	3 people	6 people
☐ 4 Bedroom	4 people	8 people

HOUSEHOLD INFORMATION

List <u>ALL</u> household members that are applying to live in the apartment beginning with the Head of Household (HOH). Include any household member that is under the age of 18 and will reside in the household 50% of the time or more. Be sure to include your own name. Failure to provide accurate and complete contact information may result in application denial.

Last Name 1. 2. 3. 4. 5. 6. 7.	First Name	MI	Relationship to HOH Self	Optional M/F	SSN	Birthdate MM/DD/YYYY	
8							
CURRENT CONTACT INFORMATION (Required) What is your preferred method of being contacted? Mail E-Mail Other Current Address:							
Mobile phone: Email Address:				Other Phone: Other Contact:			
REASONABLE ACCOMMODATION INFORMATION Bird Park has accessible units and/or units with accessible features. Applicants may inquire about features of these units by contacting the management office (310) 510-2471 or TTY (800) 855-7100. 1. Do you require that your apartment be designed for the disabled/mobility impaired?							



A person with a disability may ask for:

- A change in rules (reasonable accommodation)
- A physical change to their apartment or shared areas in the building (reasonable modification)
- An accessible apartment
- Aids and services to help them communicate with us

If you or anyone in your household has a disability and needs any of these things to live at Bird Park and use our services, please contact the management staff to fill out a 'Reasonable Accommodation or Modification Form.'

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_	N 4:6 . 4b -				-	VE COMMUNI	-		faut information	hadia 4a.a.a
									font, information ccommodate such	
			ربی (Arabic)	E		(Cantonese)	广 东话		(Mandarin) 普通	话
	Primary		(Russian) py			(Spanish) Es	pañol		(Tagalog) Tagalo	pq
	Language:		, , , ,	e) Tiếng Việt		(Korean) 한국			Other:	
					HOL	ISEHOLD INF	ORMATION			
1.	How did you h	near	about this pro	pertv?						
	□ Banner		•	□ Flyer		□L	AHD Registry		☐ Walk-By	
	□ C.E.S.		[☐ Friend/Fam	ily		lewspaper		☐ Other	
	☐ Comm. C	Cente	er [□ Internet/On	line	□Т	SAHousing.cor	n		
	 Is any member of your household disabled according to the Fair Housing Act definition for handicap (disability): a. A physical or mental impairment which substantially limits one or more major life activities; a record of such an impairment or being regarding as having such an impairment. For a definition of "physical or mental impairment and other terms, please see 24 CFR 100.201 b. Handicap does not include current, illegal use of or addiction to a controlled substance. c. An individual shall not be considered to have a handicap solely because that individual is a transgender. 									
	☐ Yes		\square No	☐ Do no	ot wisl	n to disclose				
3.			-				-		welling has been party verification w	-
4.	4. Bird Park is a non-smoking property. Each applicant 18+ must initial below to acknowledge that you understand smoking will <u>not</u> be permitted throughout the property up to the property line.									
	Initials HOH	In	itials	Initials	Initi	als Ini	tials Ini	tials	Initials	Initials
5.	List any Case	Wor	ker or Agency	that you are	workir	ng with, that yo	u would like us	to be	aware of or conta	ct.
	Agency Name	e: _					Case Worker	Name): 	
	Agency/Case	Wor	ker Phone:				Email:			

Rental Application Bird Park



We are required to adhere to Federal Fair Housing laws and to encourage a balanced resident population at Bird Park. This housing is offered without regard to race, color, religion, sex, gender, gender identity and expression, family status, national origin, marital status, ancestry, age, sexual orientation, disability, source of income, genetic information, arbitrary characteristics, or any other basis prohibited by law. As such, we appreciate your checking the appropriate boxes below regarding your race/ethnicity. You are not obligated to provide this information. If you choose not to disclose, please indicate below.

<u>Eth</u>	<u>nic Categories</u>								
	Hispanic		Not	t Hispanic		Non	-Disclosed		
Rac	cial Categories								
	Black/African American		Asi	an			ve Hawaiian/Otl nder	her Pad	cific
	White/Caucasian American Indian/Alaska Native Other Non-Disclosed			Asian Indian Chinese Filipino Vietnamese Japanese Korean Other Asian			Native Hawaiian Guamanian or G Samoan Other Pacific Is	Chamoi	rro
	C	URR	ENT	RESIDENCE					
1.	What is your current monthly rent?		\$		month'	1			
2.	Why do you intend to vacate your current resi	denc	e?						
3.	What is the size of your current residence?			# of Bedrooms (Please indicate "0" fo	or a st	udio (or bachelor unit)	<u>Yes</u>	<u>No</u>
4.	Do you expect any additions to the household Name & Relationship: Explanation:			e next 12 months?					
5.	5. Is there anyone living with you now who would not be living with you at this property? Name & Relationship: Explanation:								
6.	Are there any absent household members wh Explanation:			ormal conditions would		•			
7.	Are you currently separated or estranged from	ı you	r spo	use?					
8.	Do you or any household members own a car If yes, how many cars?	?	Nur	mber of cars:					



	HOUSEHOLD BACKGROUND INFORMATION					
1.	. Have you, or anyone else named on this application, filed for bankruptcy? Explanation:					
2.	2. Have you, or anyone else named on this application, been convicted of a felony within the last 7 years? Explanation:					
3.	Have you or anyone else named on this application been evicted from a rental unit of any type including an apartment, home, mobile home or trailer? Explanation:	_				
4.	Have you or anyone else named on this application been convicted of drug/paraphernalia use, possession, or distribution? Explanation:					
5.	Are you or anyone else named on this application subject to a lifetime sex offender registration requirement in ANY state? Explanation:					
	RENTAL HISTORY AND HOUSING REFERENCES					
Please list all locations you have lived in the last FIVE (5) years starting with CURRENT address. In addition, please list ALL States where household members have lived. If additional space is required, use the back of this page.						
<u>Landlord's Name/Address</u> <u>Your Address</u> <u>Own/Rent</u> <u>Dat</u>						
(1	Name: Own □ From: _					
()	Address: Rent To:					
	Homeless					
	Phone:					
(2)	Name: Own □ From: _					
\	Address: Rent To:					
•	Homeless					
	Phone:					
List	ALL States You Have Resided In:					
	APPLICANT STATUS					
	711 213/1111 31/1133	Yes	No			
1.	Will you or any ADULT household member require a live-in aide? (Third-party verification will be required). Name of Attendant: Relationship (if any):	<u>163</u>	<u>No</u> □			
2.						
3.	Do you currently have or are you expecting a Section 8, Choice Voucher, V.A.S.H., or other Voucher? Expected Date: Name of Agency: Contact Person:					



FULL-TIME STUDENT INFORMATION

This apartment is governed by Federal and/or State Housing Program(s) that restrict full-time students. We must determine your household student status prior to eligibility and, if such eligibility is granted, each subsequent year you remain in the unit. If unsure of Full-Time status, inquire with academic institution for determination of "Full-Time" prior to completing the following section.

pri	or to completing the following section.		
		<u>Yes</u>	<u>No</u>
1.	Are you or any member of your household above (including minors) currently a Part-Time Student?		
2.	Are you or any member of your household above (including minors) currently a Full-Time Student?		
3.	Does the entire household consist of people who are currently full-time students?		
4.	Does the entire household consist of people who are either currently a full-time student or were a full-time student for 5 months or more in the current calendar year?		
5.	Do you or any member of your household above (including minors) anticipate becoming a Full-Time Student?		
	If Yes to any of the previous questions, complete the following:	<u>Yes</u>	<u>No</u>
6.	Is anyone in your household receiving assistance under Title IV of the Social Security Act (AFDC, TANF, CalWorks – not SSA/SSI)?		
7.	Is anyone in your household enrolled in a job training program receiving assistance under the Job Training Partnership Act (JTPA), Workforce Investment Act (WIA), or other similar federal, state, or county government program??		
8.	Is anyone in your household married and filing (or are entitled to file) a joint tax return? (please provide a copy of marriage certificate or tax return)		
9.	Is anyone in your household a single parent with a dependent child(ren) and neither of you or your child(ren) are dependents of another individual?		
10.	Is anyone in your household under the age of 24, who has exited the Foster Care System (currently age 18-24)?		
	INCOME INFORMATION		
as a	ome is counted for anyone 18 or older (unless legally emancipated). However, if the income is unearned a grant or benefit, it is counted for all household members including minors. Answer the questions in this vide the source(s) of all household income. Include all income anticipated for the next 12 months. We the back of this form if you need more space.)		
Do	YOU or ANYONE in your household receive OR expect to receive income from:	VEO	NO
1.	Employment wages, or salaries, or self-employment? (Include overtime, tips, bonuses, commissions, and payments received in cash. Use an additional page to add additional employment income sources.)	<u>YES</u>	
	Household Member Name of Company Amount / Month \$ \$		
2.	Social Security, SSI or any other payments from the Social Security Administration?		
	Household Member SSA / SSI / SSDI? Amount / Month	_	_
	<u> </u>		
3.	Pension, retirement benefit or annuities? Household Member Type of Pension / Annuity Amount / Month		

4. Regular gifts or payments from anyone outside of the household? (This includes anyone supplementing your income or paying any of your bills, utilities, groceries, or other expenses.) Name of Person					
	Household Member	Supplementing Income	Amount / Month		
			\$		
5.	received), pay as a current mer compensation, public assistant from any type of settlement, pa payments from lottery winnings	mber of the Armed Forces, uner se or general relief, payments fro yments from rental property or o or inheritances, etc.)	om a severance package, payments other types of real estate transactions,		
	Household Member	Type of Other Income	Amount / Month \$		
_			\$	_	_
6.	Do you, or any other househomonths?	old member, expect any chan	ges to your income in the next 12		
	Household Member	Explanation	Amount / Month (if applicable)\$		
			\$		
7.	As needed, please provide no	otes on any other income here	e:		
	YOU or ANYONE in your household Member		rkets, and/or Treasury Bills? Institution Last 4 o	YES □ f Accour	<u>NO</u> □
2.	Cash on hand? This is cash n	ot kept in a bank account Cash on Hand			
3.		and contracts/contract for desidence, mobile homes, vacant	eds or other real estate holdings? land, farms, vacation homes or Value \$\$		

5.	Crypto Currency such as Bit	coin, Litecoin, Ethereum,	etc.?				
	Household Member	Туре	¢	Value			
6.	All other asset sources or ty of asset, value of asset, and a collections, artwork, show cars Keogh or other retirement acco Household Member	ny interest or income from the antiques, Stocks, bonds on	ne asset.(i.e. P securities, tru	aintings, coin or st funds, pensio	stamp ns, IRAs, etc.)		
7.	Have you disposed of an assestate, etc.)	set in the last two years?	Ex.: Cash ove	r \$1000, a home	e, other real		
	Household Member	Type of Other Incom	me \$	Amount / N	lonth		

8.	As needed, please provide n	otes on any other assets l	nere:				
		COMMUNITY	INTEREST				
	Drug and Crime Free Acknow						
	These activities are a material vertical vertical verticals under the member 18+ initials below.					-	
	Initials HOH Initials	Initials	nitials	Initials	Initials		Initials
2.	OPTIONAL: We are providing e residents. Since we are always appreciate a brief description of programs.	looking for assistance to co your skills, interests, hobbie	ordinate speci es and any ass	al programs and istance/leadersh	activities, we w	ould/	
		U.S. CITIZENSHIP		N			
			US Citizen?		Are you an e	_	e non-
F	Relationship to Head of		,	vered "No",	citi		
		ame of Family Member		question.→	(qualified	reside	nt)?
	Head of Household		☐ Yes	□ No	☐ Yes		□No
			☐ Yes	□ No	☐ Yes		□No
			☐ Yes	□ No	☐ Yes		□No
			☐ Yes	□ No	☐ Yes		□No
			☐ Yes	□ No	☐ Yes		□No
			☐ Yes	□ No	☐ Yes		□No
			☐ Yes	□ No	☐ Yes		□No
			□ Vaa	□ Na	□ V ₂₂	г	¬ No



SIGNATURE CLAUSE

I understand that I will acquire no rights to the above property until I sign a rental agreement and submit a security deposit. I further understand that false, fraudulent misleading or incomplete information may be grounds for denial of tenancy or subsequent eviction. There are no other agreements express or implied between the parties.

I understand that management is relying on this information to prove my household's eligibility for housing at Bird Park. I certify that all information and answers to the above questions are true and complete to the best of my knowledge. I understand that providing false or misleading information or making false statements may be grounds for denial of my application. I also understand that such action may result in criminal penalties.

I authorize and consent to have management verify the information contained in this application for purposes of proving my eligibility for occupancy. I will provide all necessary information including source names, addresses, phone numbers, and account numbers where applicable and any other information required for expediting this process. I understand that my occupancy is contingent on meeting management's resident selection criteria and any low-income housing program requirements.

In accordance with state and federal laws, I have been notified that an investigation may be made of the information I provided on this application together with information as to my character, general reputation, personal characteristics, and mode of living. I understand that I have the right to dispute the accuracy of information obtained from the entities I have disclosed above, and, upon written request, the right to a complete and accurate disclosure of any scope of this investigation and/or a written summary of my rights under the Fair Credit Reporting Act.

All adult household members must sign below:

Head of Household Signature	Date	Other Adult Signature	Date
Other Adult Signature	Date	Other Adult Signature	Date
Other Adult Signature	Date	Other Adult Signature	Date
Other Adult Signature	 Date	Other Adult Signature	 Date



CREDIT INFORMATION

Notice Regarding California Investigative Consumer Reporting Agencies Act:

☐ Landlord does <u>not</u> intend to request an investigative consumer report regarding the Applicant.

Unless the box above is checked, pursuant to California Civil Code section 1786.16(a)(3), the Landlord intends to request an investigative consumer report in connection with the Applicant's application for housing. The investigative consumer report will be made concerning the Applicant's character, general reputation, personal characteristics, and mode of living. Among other things, the investigative consumer report may contain information concerning the Applicant's creditworthiness, any court judgments against the Applicant, and any criminal charges and/or convictions. Pursuant to California Civil Code section 1786.22, any files maintained on the Applicant by the investigative consumer reporting agency from which Landlord obtains the report shall be made available to you during normal business hours and upon reasonable notice, provided you furnish proper identification, as follows: (1) The Applicant may appear in person at the investigative consumer reporting agency below to request a copy of the Applicant's file; (2) the Applicant may make a written request for copies of the Applicant's files to be sent via certified mail to a designated addressee; or (3) the Applicant may make a written request for a summary of the file to be provided over the telephone. "Proper identification" includes documents such as a valid driver's license, social security account number, military identification card, and credit cards. If one of these forms of identification cannot be provided, the agency may ask for other forms of identification in accordance with California Civil Code section 1786.22(c). The investigative consumer reporting agency may charge a fee, not to exceed the actual copying costs, if the Applicant requests a copy of the Applicant's file. The agency is required to have personnel available to explain the Applicant's file to the Applicant, and the agency must explain to the Applicant any coded information appearing in the file. If the Applicant chooses to appear in person, the Applicant may choose to bring another person of his/her choice with him/her, provided that the accompanying person also bring proper identification with him/her. If the Applicant brings another person with him/her, the agency may require the Applicant to sign an authorization allowing the agency to discuss the Applicant's file in the presence of that other person.

The agency that will prepare the investigative consumer report on the Applicant is:

RentGrow 177 Huntington Avenue, Suite 1703 #74213, Boston, MA 02115 Name of Agency Address of Agency If you would like a copy of the report(s) that is/are prepared, please check the box below:

☐ I would like to receive a copy of the report(s) that is/are prepared.

Landlord agrees that Landlord, or Landlord's agent, will send the Applicant a copy of the report within three (3) business days of the date the report is provided to Landlord. The copy of the report will contain the name, address, and telephone number of the agency that issued the report and how to contact the agency.

If Landlord takes adverse action against Applicant, and the adverse action is based in whole or in part on the contents of the investigative consumer report, then, pursuant to California Civil Code section 1786.40(a), Landlord shall so advise Applicant and shall supply Applicant with the name and address of the agency that prepared the report on which Landlord's decision was based in whole or in part.



PLEASE SIGN BELOW TO AUTHORIZE A CREDIT REPORT, EVICTION REPORT, AND CRIMINAL BACKGROUND CHECK. Management will perform a credit and eviction history and may perform a criminal background check of all applicants as a part of the applicant screening criteria. Your application will not be considered unless you provide management with your consent to obtain a credit, eviction, and criminal background report on each adult household member.

All adult household members must sign below:

Head of Household Signature	Date	Other Adult Signature	Date
Other Adult Signature	Date	Other Adult Signature	Date
Other Adult Signature	Date	Other Adult Signature	Date
Other Adult Signature	Date	Other Adult Signature	 Date

PLEASE MAIL COMPLETED APPLICATIONS TO:

Cantamar Villas – Bird Park P.O. Box 1547 Avalon, CA 90704

	For Management Use	
Date & Time received by Management:		Received by:

WARNING: "Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper use of information collected based on the consent form. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages, and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security number are contained in the **Social Security Act at 208 (a) (6), (7) and (8). Violation of these provisions are cited as violations of 42 U.S.C. 408 (a) (6), (7) and (8).**

Notice of Free Interpretation Services

English- Free Interpretation Services are available. Please ask for assistance in the office.

Spanish- Interpretación Servicios gratuitos están disponibles. Por favor pedir ayuda en la oficina.

Chinese (Traditional)- 免費的翻譯服務。請向辦公室提供援助。

Chinese (Simplified)- 免费的翻译服务。请向办公室提供援助。

Korean- 무료 통역 서비스를 사용할 수 있습니다. 사무실에서 도움을 요청하십시오.

Tagalog- Libreng Serbisyo Interpretasyon ay magagamit. Mangyaring humingi ng tulong sa opisina.

Vietnamese- Giải thích miễn phí Dịch vụ có sẵn. Xin hỏi trợ giúp trong văn phòng.

تتوفر خدمات الترجمة الفورية مجانا. من فضلك اطلب المساعدة في المكتب -Arabic

Hindi- फ्री व्याख्या सेवाएं उपलब्ध हैं। कार्यालय में सहायता के लिए कहें।

Portuguese- Gratuito Serviços de interpretação disponíveis. Por favor, peça ajuda no escritório.

Russian- Бесплатные услуги переводчика доступны. Пожалуйста, обратитесь за помощью в офисе.